

NOTICE OF FUNDING AVAILABILITY

STATE OF NEW JERSEY DEPARTMENT OF HUMAN SERVICES DIVISION OF MENTAL HEALTH AND ADDICTION SERVICES

Temporary Shelter Housing Services for Adults Who Use Substances

TAKE NOTICE that, in compliance with N.J.S.A. 52:14-34.4, 34.5 and 34.6, the Division of Mental Health and Addiction Services (DMHAS) hereby announces the availability of the grant program funds described herein.

Program Name: Temporary Shelter Housing Services for Adult Who Use Substances

Purpose: This Request for Proposals (RFP) is issued by the New Jersey Department Human Services (DHS), Division of Mental Health and Addiction Services (DMHAS) to develop temporary housing services for adults with substance use disorders (SUD). Bidders must be licensed by the Department of Community Affairs (DCA) as a Class I - Adult Individuals 24 hour a day Emergency Shelter for the Homeless, N.J.A.C. 5:15 prior to the start of services. The Opioid Recovery and Remediation Advisory Council created via Executive Order No. 305 and then codified into state law (P.L. 2023, c. 25) recommended the following proposal for funding through the State's portion of Opioid Settlement Funds. This RFP is funded with settlement payments from major nationwide litigation and settlements that involve the opioid industry.

Total annualized funding is \$2,737,500, subject to New Jersey's Opioid Settlement State appropriations. Awards will be based on the number of proposals submitted, up to the amount of \$2,737,500. The total funding for each temporary shelter housing bed is \$18,250 per year multiplied by the number of beds being offered. The minimum number of beds in a shelter that will be accepted for a proposal is ten (10) beds. The contract may be renewable for up to two (2) additional one-year terms at DMHAS' sole discretion with the agreement of the successful bidder. The primary objective of this initiative is to address the housing needs within communities of color. As a result, the following cities will be given priority in the selection process to better serve the populations in need: Newark, Camden, East Orange, Atlantic City, Trenton, Ewing, Paterson, Irvington, Plainfield and Jersey City. DMHAS reserves the right to limit bed awards based on geographic and population need.

The successful bidders will provide temporary shelter beds. Bidders should demonstrate a safe and temporary shelter housing environment. Up to 150 beds will be dedicated to serve approximately 450 individuals annually as part of this initiative. The rate is \$50 per night, per bed and participants will be eligible to stay in the temporary shelters for up to four (4) months (case by case exceptions will be reviewed for possible extension). This RFP is based on a housing continuum for individuals with an SUD or SUD with a co-occurring mental illness or those taking legitimately prescribed medications for the treatment of aforementioned conditions.

In order to meet the needs of the individuals served through this RFP, case management (CM) services will be available by a DMHAS provider to assist all shelter placed individuals in accessing various services and entitlements while at the shelter. Individuals served in this initiative will have access to housing subsidies and Oxford Housing through the CM Agencies. The names of the CM Agencies will be provided by DMHAS. An affiliation agreement between the Shelter and the CM Agency will be required in order for CM services to be offered.

Available Funding Amount: Total annualized funding is \$2,737,500, subject to New Jersey's Opioid Settlement State appropriations.

Who Can Apply/Bidder Qualifications: To be eligible for consideration for this RFP, the bidder must satisfy the following requirements:

- The bidder may be a non-profit or for-profit entity or governmental entity;
- The bidder must be licensed by the Department of Community Affairs (DCA) as a Class I - Adult Individuals 24 hour a day Emergency Shelter for the Homeless, N.J.A.C. 5:15 prior to the start of services.
- For a bidder that has a contract with DMHAS in place when this RFP is issued, that bidder must have all outstanding Plans of Correction for deficiencies submitted to DMHAS for approval prior to proposal submission;
- The bidder must be fiscally viable based upon an assessment of the bidder's audited financial statements. If a bidder is determined, in DMHAS' sole discretion, to be insolvent or to present insolvency within the twelve (12) months after bid submission, DMHAS will deem the proposal ineligible for contract award;
- The bidder must not appear on the State of [New Jersey Consolidated Debarment Report](#)¹ or be suspended or debarred by any other State or Federal entity from receiving funds;
- Pursuant to DHS Contract Policy and Information Manual Policy Circular 8.05, the bidder shall not have a conflict, or the appearance of a conflict, between the private interests and the official responsibilities of a person in a position of trust. Persons in a position of trust include Provider Agency staff members, officers and Governing Board Members. A bidder must have written Conflict of Interest policies and procedures that satisfy the requirements of P8.05, thereby ensuring that paid Board members do not participate in transactions except as expressly provided in the P8.05 circular; and
- Pursuant to N.J.S.A. 52:32-44, a for-profit bidder and each proposed subcontractor must have a valid Business Registration Certificate on file with the Division of Revenue. This statutory requirement does not apply to non-profit organizations, private colleges and universities, or state and municipal agencies.

Proposal Procedure: Effective October 18, 2024, the Request for Proposal (RFP) is available at <https://www.nj.gov/humanservices/providers/grants/>. A proposal must be submitted that comports with the RFP requirements and instructions.

¹ <https://www.nj.gov/treasury/revenue/debarment/>

Proposal Receiving Office: Helen Staton
Department of Human Services
Division of Mental Health and Addiction Services
PO Box 362
Trenton, NJ 08625-0362

Submission Deadline: Proposals must be received by 4:00 p.m. ET on December 3, 2024.

Sarah Adelman, Commissioner

Date